

# ROAM METROPOLITAN DISTRICT NOS. 1, 2 & 3

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## NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Blake Johnson	President	2025/May 2023
Jolene Larson	Treasurer	2025/May 2025
Robert Cyman	Secretary	2025/May 2025
Robert Klane	Assistant Secretary	2023/May 2023
Brian Ripley	Assistant Secretary	2023/May 2023

DATE: December 9, 2022

TIME: 11:00 a.m.

PLACE: To access the meeting remotely, attendance via Zoom use the following information below:

<https://us02web.zoom.us/j/87902106564?pwd=V2djNTIYRWUwWC9SR25ZQnZYUy91QT09>

**Phone Number:** (719) 359-4580

**Meeting ID:** 879 0210 6564

**Passcode:** 195478

**One tap mobile:** +17193594580,,87902106564#

### I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. **CONSENT AGENDA** – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Approve Agenda; confirm location of the meeting and posting of meeting notices.
- Approve the Minutes of the September 23, 2022 Regular Meeting (enclosure).
- Adopt Resolution No. 2022-11\_\_ - 2023 Annual Administrative Matters Resolution (enclosure).
- Adopt Resolution No. 2022-11-\_\_ Calling a Regular Election for Directors on May 2, 2023, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (enclosure).
- Approve Special District Management Services Inc. 2022 Rates (enclosure).
- Approve First Amendment to Task Order #5 from Independent District Engineering Services, LLC (enclosure).

C. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Consider regular meeting dates for 2023 (suggested dates are March 24, 2023, June 23, 2023, September 22, 2022 and December 7, 2023 at 11:00 a.m. via Zoom Meeting).

1. Review and consider approval of Resolution No. 2022-11-\_\_ Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

D. Discuss §32-1-809, C.R.S., Transparency Notice reporting requirements and mode of eligible elector notification (2023 SDA Website).

### II. PUBLIC COMMENT

A. Members of the public may express their views to the Board on matters that affect the Districts. Comments will be limited to three (3) minutes per person.

### III. LEGAL MATTERS

A. Consideration and approval of Second Amendment to Amended and Restated 2020 Funding and Reimbursement Agreement with Fraser River Development Co LLC, Refunding of Existing Subordinate Promissory Note, and Issuance of a New Subordinate Promissory Note (enclosure).

### IV. FINANCIAL MATTERS

A. Review and ratify the approval of the payment of District No. 1 claims for the period ending as follows (enclosures):

Fund	Period Ending Oct. 31, 2022	Period Ending Nov. 30, 2022
General	\$ 6,288.92	\$ 9,875.00
Debt	\$ -0-	\$ -0-
Enterprise	\$ 10,799.83	\$ 7,787.50
<b>Total</b>	<b>\$ 17,088.75</b>	<b>\$ 17,662.50</b>

B. Review and accept the unaudited financial statements through the period ending September 30, 2022 and Schedule of Cash Position as of September 30, 2022 for District No. 1 (enclosure).

C. Ratify approval of the execution and filing of the Audit for 2021 for District No. 2 (enclosure).

D. Consider engagement of Morain Bakarich, CPAs for preparation of 2022 Audit, in the amount of \$ \_\_\_\_\_ for District No. 2 (to be distributed).

E. Conduct Public Hearing to consider Amendment to 2022 Budget (if necessary) and consider adoption of Resolution to Amend the 2022 Budget and Appropriate Expenditures.

F. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Set Mill Levies for General Fund \_\_\_\_\_, Debt Service Fund \_\_\_\_\_, and Other Fund(s) \_\_\_\_\_ for a total mill levy of \_\_\_\_\_ (enclosures – preliminary AV, draft 2023 Budget, and Resolutions).

G. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

### V. CAPITAL PROJECTS/OPERATIONS AND MAINTENANCE MATTERS

A. Cabins – Phase I:

B. Review and consider approval of Cost Certification Report No. 9 from Independent District Engineering Services dated November 18, 2022 in the amount of \$426,818.16 (enclosure).

### VI. OTHER MATTERS

VII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2022.**